



**MCS Student Parent Handbook  
2022-2023  
“Empowering Students to Achieve”**



## Important Dates

Description	Date
School Holiday - Labour Day	Mon, Sep 5, 2022
Classes Begin - First Day of School for Students	Tue, Sep 6, 2022
Assembly - Welcome Ceremony - Front of School	Tue, Sep 13, 2022
School Council Meeting	Tue, Sep 20, 2022
Assembly - Star Thunderbird Student Recognition / Terry Fox	Wed, Sep 21, 2022
School Photos	Thu, Sep 22, 2022
PA Day - Prov. Priority Day	Mon, Sep 26, 2022
National Day of Truth & Reconciliation (Orange Shirt Day)	Fri, Sep 30, 2022
Open House and Terry Fox Run	Wed, Oct 5, 2022
School Holiday - Thanksgiving Day	Mon, Oct 10, 2022
Mini Fall Harvest - Grades JK to 3	Thu, Oct 20, 2022
Assembly - Star Thunderbird Student Recognition	Fri, Oct 21, 2022
PA Day - Provincial Priority Day	Mon, Oct 24, 2022
Halloween Activities	Mon, Oct 31, 2022
Treaty recognition week November 6–12	Sun, Nov 6, 2022
Assembly - Remembrance Day	Fri, Nov 11, 2022
Photo Retakes after 1:00 pm	Mon, Nov 21, 2022
Reporting - Progress Report Issued	Mon, Nov 21, 2022
School Council Meeting	Tue, Nov 22, 2022
Assembly - Star Thunderbird Student Recognition	Thu, Nov 24, 2022
PA Day - School and Board Priorities	Fri, Nov 25, 2022
Christmas Concert - Proposed	Thu, Dec 15, 2022
School Holiday - Christmas Break Dec 19 - Jan 2	Mon, Dec 19, 2022
Classes resume after Christmas Break	Tue, Jan 3, 2023
Assembly - Star Thunderbird Student Recognition	Fri, Jan 20, 2023
School Council meeting	Tue, Jan 24, 2023
Family Literacy Day proposed	Fri, Jan 27, 2023
PA Day - Report Card Writing	Fri, Feb 3, 2023
School Holiday - Family day	Mon, Feb 20, 2023
Reporting - Term 1 Reports and IEPs Issued	Tue, Feb 21, 2023
Assembly - Star Thunderbird Student Recognition	Fri, Feb 24, 2023
Grad Photos TBA	Wed, Mar 1, 2023
March Break Mar 13-Mar 17	Mon, Mar 13, 2023
Classes resume after March Break	Mon, Mar 20, 2023
School Council meeting	Tue, Mar 21, 2023
Assembly - Star Thunderbird Student Recognition	Fri, Mar 24, 2023
School Holiday - Good Friday	Fri, Apr 7, 2023
School Holiday - Easter Monday	Mon, Apr 10, 2023
International Day of Pink	Wed, Apr 12, 2023
Earth Day Reminder - Sat, April 22	Thu, Apr 13, 2023
PA Day - School and Board Priorities	Fri, Apr 21, 2023
Assembly - Star Thunderbird Student Recognition	Fri, Apr 28, 2023
Education Week - May 1-5	Mon, May 1, 2023
Assembly - Star Thunderbird Student Recognition	Fri, May 19, 2023
School Holiday - Victoria Day	Mon, May 22, 2023
School Council meeting	Tue, May 23, 2023
Fort William Overnight Trip May 30-31	Tue, May 30, 2023
PowWow 2023 TBA	Thu, Jun 1, 2023
PA Day - Report Card Writing	Mon, Jun 12, 2023
Graduation	Wed, Jun 21, 2023
Classes End - Last day of school for Students	Fri, Jun 30, 2023
Reporting - Term 2 Reports and IEPs Issued	Fri, Jun 30, 2023

School Staff		
Name		Roll
Jeff	Carr	Principal
Gen	Bliss	Secretary &Library Assistant
Craig	Gustafson	Custodian
Kim	Daley	Teacher: Grade 7,8
James	Kinghorn	Teacher: Grade 4,5,6
Rebecca	MacLean	Teacher: Special Education
Cecilia	Stewart	Teacher: Grade 1,2,3
Verna	White	Teacher: Native Language
Savannah	Woods	Teacher: Kindergarten & Grade 1
Sara	Empey	Early Childhood Educator
Mel	Allen	Communication Assistant
Dana	Allen	Cultural Coordinator
Lakota	Allan	Educational Support
Paige	Basacco	Educational Support
Suzie	Gustafson	Educational Support
Tamara	Johnson	Educational Support
Samarah	Jones	Educational Support
Keisha	McGinnis	Educational Support
Becca	Mosbeck	Educational Support
Destinee	Perreault	Educational Support
Glenda	Potson	Educational Support
Courtney	Roach	Educational Support
Anna	Demchuk	Educational Coordinator (RG)
Becky	Kingbird	Educational Coordinator (SR)
Acer	Allen	Bus Driver (RG)
Ted	Menson	Bus Driver (SR)

School Timetable		
8:15 - 8:30	Supervision Begins	
8:30 - 10:10	Learning Block	
10:10 - 10:30	Nutrition Break	
10:30 - 10:50	Recess	
10:50 - 12:30	Learning Block	
12:30 - 12:50	Nutrition Break	
12:50 - 1:10	Recess	
1:10 - 2:50	Learning Block	
2:50 -	School Day Ends	

Classroom Expectations	
<p>The cost of maintaining school buildings and supplies is assumed by the taxpayer. Any additions created by deliberate acts of vandalism are, if the guilty person is undetected, also assumed by the taxpayer. School custodians are hired to maintain the school building, to keep it in good repair, and to keep it clean. Students are expected to keep the school free from littering, reporting incidents of vandalism and removing graffiti and litter whenever possible. Food and beverages must be consumed in designated areas. Smoking and or vaping is not allowed on School Board premises.</p>	

Respect for Property	
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Classroom Expectations	
<p>Academically, students are expected to achieve the expectations identified at each grade level by the Ontario Curriculum. Modifications and accommodations will be made to support those students who demonstrate difficulty in meeting grade level expectations. Students are expected to follow the Classroom Norms and School Code of Conduct. A copy of these are available from the classroom teacher and will be sent home in the first week of school or on our school webpage. Desks are part of school property and are subject to search.</p>	

School Code of Conduct	
<p>The Mine Centre School Code of Conduct outlines school expectations and consequences for inappropriate behavior. Please review the Mine Centre School Code of Conduct with your child/ren. A copy can be located on our school web page.</p>	

Illness	
<p>If a student becomes ill at school, the office will contact the parent/guardian or emergency designate and request that the student be picked up. Students should return to school after they pass the Ontario School and Child Care Screening tool (<a href="https://www.ontario.ca/school-screening">https://www.ontario.ca/school-screening</a>). Having up to date contact information is essential so that contact tracing can easily occur if required.</p>	

## Lockdown Drills

Students and staff regularly participate in school lockdown drills. These drills are designed to prepare students and staff should an intruder enter the school grounds or building. Students are to conduct themselves in a respectful, responsible manner during safety drills. Physical distancing and all other Covid-19 related measures will be in place during lockdowns.

## Personal Electronic Devices

To encourage positive relationship building and healthy recess activities, this year, Mine Centre School will be PED free. Students and staff are asked to leave their PED's in their bags or at home. Should students or staff choose to bring their PED's for the bus ride to school, they should be placed in their bags upon arrival. In addition, to reduce the amount of touch surfaces, students are asked to leave toys and non-essential items at home. The less there is to touch, the less the chance of catching any type of virus.

## Bussing

The school bus is an extension of the school, and the "Code of Conduct" applies to students who ride the bus. While on or waiting for the bus, students must act in a responsible manner and follow all directions given by the driver and as taught by school staff. Students must sit in their assigned seats and refrain from eating and drinking on the bus. To increase ventilation, windows of the bus will be opened by the driver, whenever weather permits. As per Rainy River District School Board guidelines, students will have only one pick up and drop off point. The school cannot accommodate requests for bussing changes.

## Nutrition Breaks

Students enjoy a break from the morning and afternoon routines during which time they can get some fresh air and enjoy unstructured time while physically distancing with their friends. All of us are better able to work after a short break and a healthy snack. All students who eat lunch at school during the two nutrition breaks remain under the supervision and jurisdiction of the school for the entire break. Microwaves are not available in the classrooms. The use of thermoses is encouraged. In addition, students will need to bring their own cutlery and a water bottle that can be refilled at our water filling station. Water fountains are unavailable. Our expectation is that all students will participate in outdoor breaks. Exceptions to this practice will be made in very special cases. During inclement or extremely cold conditions we will conduct indoor recesses.

## Nutrition Programs

Food will be 'grab and go' foods such as whole fruits, cereal bars and packaged items. All precautions prescribed by the NWHU for food preparation and distribution will be followed carefully.

## Outdoor Education

This year more than ever, students will be learning and playing outdoors as much as possible. In order for children to fully participate in outdoor learning, they must be dressed appropriately. Stable footwear, a jacket or sweater and a hat are important. Please ensure your child dresses for time spent outdoors each and every day.

## Prevalent Medical Conditions

If your child suffers from asthma, diabetes, anaphylaxis or other serious medical conditions, please contact the school office. We will work together to create a plan of care that fits the needs of your child.

## Before School Arrival and After School Departure

Thank you to all parents and caregivers of students who are walking or using personal transportation. Please ensure that children are arriving after 8:15 am and departing just following the end of the school day at 2:50. Your efforts will help to ensure safety of your child before and after school.

Attendance and Safe Arrival Programs

In the interest of student safety and effective programming, it is important that student absences are accounted for in all schools of the Rainy River District School Board. This includes both brick and mortar schools and online schools. If a student is to be late or absent, parents/guardians must call the school and leave a message on the school telephone voicemail system stating the child’s full name, grade, and reason for not attending school. Please call 599-2843, or text 271-4339

Late Arrivals

Students are considered late if they arrive at school after either of the two entry/attendance recording times during the day (8:30 am and 1:20 pm ). Students arriving after these times must report to the office to be signed in by our secretary.

Sign In and Out

Students leaving the school before the regular dismissal times must be signed out at the office by our school secretary before leaving. A text or phone call to the school office is required to provide the reason for the early dismissal and the length of absence. Students returning from appointments, as well as those who are late, must be signed in at the office. Parents, upon arrival are to call the office and your child will be walked out to the parents’ vehicle by office staff.

School Visitors

School visitors are not allowed at this time. If you need to drop off or pick up your child or anything for your child, please call the office and schedule a time. Someone will come out to greet you.